



AVAILABLE DISMISSAL OPTIONS

- **Option 1: Bus Rider** - Students are walked to the bus by a staff member. Students must be able to walk home from the bus stop by themselves. Please note that the Bus Driver does not know what stops individual students get off at. The students must know their bus stop so they can get off by themselves.
- **Option 2: Walker/ Bike Rider** - Students are walked by a staff member to edge of the school property (between the parking lot stop sign and the last parking lot light). From there the student walks **INDEPENDENTLY** on the sidewalk on Blackhawk Boulevard to their home. There is one crossing guard at the corner of Wolcott Park and Blackhawk to assist students crossing Wolcott Park.
If parents are picking students up at the above mentioned stop sign:
 - *Students who are considered walkers will not be released to parents until they leave school property. Parents must remain between the parking lot stop sign and the last parking lot light.*
 - *Parents may only park in one of the limited valid parking spaces. If there is no space on school property parents must park off school property.*
 - *Parents cannot pull up on Blackhawk Boulevard to pick up their child.*
- **Option 3: Childcare/Daycare** - Students are walked to the childcare/ daycare vehicle. Please state name of daycare.
- **Option 4: Car Rider - Grades: Kinder, 2, 3 and 4** - Students walk to the school cafeteria where they will sit by their grade level and wait to be picked up. Parents must follow the car pick up procedures as illustrated in the attached map. Parents **MUST** have a car tag in order to pick up their child – no exceptions. If a parent does not have a car tag they must park in a parking space and come into the office to pick up their child. Be aware that if a parent does not have a car tag and they come into the office to pick up their child he/she will not be dismissed to them until 3:30pm.



- **Option 5: Car Rider – Pre-K, 1st grade students and siblings/carpool-**

Pre-K, First grade students and their siblings/carpool will walk to the first grade pod where they will sit and wait to be picked up. Parents must follow the car pick up procedures as illustrated in the attached map. Parents **MUST** have a car tag in order to pick up their child – no exceptions. If a parent does not have a car tag they must park in a parking space and come into the office to pick up their child. Be aware that if a parent does not have a car tag and they come into the office to pick up their child he/she will not be dismissed to them until 3:30pm.

Changes of dismissal must be in writing. Please send a note to your child’s teacher. Make sure to include: your child’s name, grade level, your signature, telephone number, new dismissal and date new method is to take place. Also state if this is a permanent change or if temporary, list dates it covers. In case of an unexpected emergency, contact the school and **SPEAK** to a staff member (do not leave a voicemail, or send email message as teachers sometimes don’t check these until after school). We would ask that you limit the frequency of changes in dismissal method for your child’s safety.

The process of checking your child out early MUST be done before 2:30 pm.

This should only happen infrequently in order to not disrupt your child’s education. Only the people listed on the student’s white enrollment card that have been designated as “approved to pick up the student”, will be allowed to pick up the student.

For the safety of your child, the parent/legal guardian of a child is the **ONLY** person that can be given a car tag by school staff (Must bring valid ID). Car Tags need to be requested at a time **OTHER THAN** arrival or dismissal.